



Structural Engineers Association of Montana Meeting Minutes

Date: November 2, 2006

Location: Joint Engineers Conference, Judicial Room, Helena, MT

- 1.0 **Welcome and Call to Order:** Matt Schmidt, President, called the meeting to order at 6:05 pm and welcomed the attendees.
- 2.0 **Role Call:** Kurt Keith, Secretary, distributed sign up sheets (see attached).
- 3.0 **Review/approval of Minutes from 3-02-06 meeting:** It was moved by Matt Schmidt to approve the meeting minutes from the 3-02-06 meeting and seconded by Greg Benjamin.
- 4.0 **Review of Action Items:** Matt Schmidt reviewed the past action items contained from the 3-02-06 meeting as follows:
 - **Old Action Item 1**
Assignment: **SEAMT members, Officers/Directors**
Develop and submit ideas for gift baskets and other potential expenditures for SEAMT funds.
Status: *open (see agenda item 6.0)*
 - **Old Action Item 2**
Assignment: **SEAMT Officers/Directors**
Find volunteers to chair and staff this committee. Develop a list of individuals attending the ATC-201 training.
Status: *completed.*
 - **Old Action Item 3**
Assignment: **Kevin Feldman**
Develop discussion item on forum to gauge membership opinion on structural certification-registration issues.
Status: *open*
 - **Old Action Item 4**
Assignment: **Dan VanLuchene, SEAMT members**
Send out a request for and develop list of potential topics for the Joint Engineers Conference this Fall.
Status: *completed, action item closed.*
 - **Old Action Item 5**
Assignment: **SEAMT members**
Volunteer to co-chair this committee. Develop information for the newsletters as requested in Carol's report.
Status: *completed, Will Freese volunteered to serve as co-chair, action item closed.*

➤ **Old Action Item 6**

Assignment: **Matt Schmidt**

Develop a list of nominees to serve at the SEAMT delegate to the NCSEA convention.

Status: *completed, action item closed.*

➤ **Old Action Item 7**

Assignment: **Kurt Keith**

Contact JEC organizers and request a more reasonable time for our fall meeting.

Status: *completed, action item closed.*

5.0 Treasurer's Report: Janna Moser, Treasurer, was not in attendance but sent the attached treasurer's report in her absence.

6.0 Discussion of SEAMT funding scholarships, seminars, etc.: There was a lengthy discussion on what SEAMT should be doing for its members, the structural engineering community, and the community at large. The discussion was initiated with the question, "How do we use SEAMT dues for the betterment of the profession of structural engineering in Montana". The following is a list of ideas that were generated during this discussion:

- Promote SEAMT at conventions and trade shows: kiosk, SEAMT logo on t-shirts, cups, etc.
- Supplement cost of seminars for SEAMT members, possibly allowing "high-cost" speakers to come to the Spring or Fall conventions.
- Create scholarships for students interested in pursuing structural engineering (enrolled students preferred vs. freshman).
- Promote structural engineering to middle and high school students via hands-on construction "stuff".
- Promote the involvement of structural engineers in construction projects to local building associations.
- Help fund lobbyist to screen legislation affecting the structural engineering profession (MT Tech Council now defunct?), or have SEAMT committee (Government Relations) track current legislation and use a "grass roots" approach rather than the lobbyist approach.
- Support philanthropic endeavors that can relate to structural engineering (Students Without Borders was given as one example, others mentioned included Habitat for Humanity, etc.).
- In general, Jesse Fortune summarized that the 3 basic concepts for SEAMT focus discussed above include: 1) common voice for structural engineers, 2) give back to the community, 3) promote the profession of structural engineering.

➤ **New Action Item**

Assignment: **Matt Schmidt**

Develop a prioritized list of SEAMT funding of future endeavors and distribute to the Officers and Directors for approval, then to the general membership along with the renewal notices.

7.0 Committee Reports:

- **Structural Engineers Emergency Response (SEER) Committee** - Chairperson - Greg Benjamin: Prior to this meeting, there was no chairperson due to others stepping down. Greg agreed to serve as the chairperson of this committee and remove himself from the Building Code Committee.
- **Building Code Committee** - Chairperson - Jason Hicks: Jason reported that code adoption will occur in January 2007. No other activities were reported.

- **Government Relations Committee** – Chairperson - Kevin Feldman: Kevin was not in attendance.

➤ **New Action Item**

Assignment: Matt Schmidt

Contact Kevin to check if he wants to be relieved from his chairperson role of this committee.

- **Membership Committee** – Chairperson - Alfred Hendrickson: Alfred reported that he will be sending out membership renewal notices this week. For 2006, he reported that we have 62 professional members, 15 affiliate members, 1 student member, and 8 sponsors. Overall, our membership increased by 1 compared to 2005.
- **Continuing Education Committee** – Chairperson - Dan Van Luchene: Dan asked the attendees what structural seminars they preferred for the Spring Engineering Festival at MSU. The two choices he presented were: 1) AISC – braced frame structures, 2) AISC – 2005 seismic provisions. The attendees voted and the AISC braced frame structures presentation received the most votes. Dan also mentioned that the Fall JEC meeting may move to Bozeman and the Spring Engineering Festival could shift to Helena or stay in Bozeman. He asked how the attendees felt about this potential change. By a show of hands, the option to have both in Bozeman had 11 votes and the option of having the current locations switched received 9 votes. It was suggested that we invite students to SEAMT gatherings and potentially to make student membership free.
- **Information Committee** – Chairperson - Carol Pivonka: Carol was not in attendance but reported via Matt that they plan to have another newsletter out by the end of the year.

8.0 Call for nominations of 2007 SEAMT Board of Directors and Officers: For 2007, one director position and each officer position require election. As outlined in our by-laws, the President needs to appoint a 3 person nominations committee. Matt appointed Greg Shavlik, Derek Brown, and Brian Hanson to serve as the nominations committee. Matt then opened the floor to nominees from attendees and the following nominations were made:

- Jana Moser – Treasurer
- Jesse Fortune – Vice President
- Gary Grassel – Director
- Kurt Keith – President

➤ **New Action Item**

Assignment: Nominations Committee

Assemble a list of nominees from this meeting and send out a notice to the SEAMT membership requesting additional nominees, then develop the ballot for the 2007 election and forward it to the Secretary for distribution to the membership.

Matt pointed out in our by-laws that officers currently cannot serve more than one consecutive term in each office. The attendees generally agreed that it would be better from a stability and consistency standpoint to have the option to re-nominate officers to serve additional terms beyond one year.

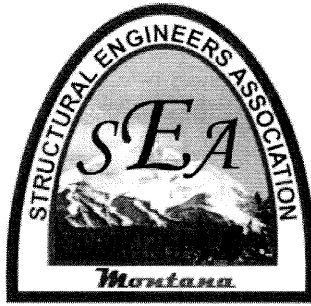
➤ **New Action Item**

Assignment: Matt Schmidt

Develop a ballot initiative to modify the by-laws to allow consecutive terms by officers.

9.0 2005 NCSEA Convention and CAC Seismic Committee Delegate Report: Will Freese was not able to attend so a report was not given.

10.0 Meeting Closure: The meeting was closed at 7:30 pm.



Structural Engineers Association of Montana Meeting Attendees

Date: November 2, 2006

Location: Joint Engineers Conference, Helena, MT

Name	SEAMT Member?	Phone Number	Email
Kurt Keitn	Yes	406-587-0721	kkeitn@m-m.net
John Carey	Yes	406-554-8000	john@BCEWEB.COM
ZACH DIEDE	YES	406-752-5675	ZACH@BCEWEB.COM
GARY GRASSEL	YES	406-860-5986	garygr@ctagroup.com
Dan VanLuchene	Yes	406-994-6123	danv@ce.montana.edu
Jerry Stephens	YES	406-994-6113	jerrys@ce.montana.edu
Greg Benjamin	Yes	406-522-9526	gbenjamin@seamont.com
Alfred Hendrickson	YES	406-248-6449	alfred4321@whitlockboycor.com
JASON M. Hicks	YES	406-586-4365	hicks-eng@msn.com
John K Schlegelmich		406-585-7442	jschleg@Nishkian.com
Brad Ebel	Yes	406-585-0590	bebel@bridgereengineers.com
CHRIS SCHLEGEL	YES	406-752-5675	Schlegel@bceweb.com



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Name	SEAMT Member?	Phone Number	Email
Steve Meisner	✓	532-6049	smeisner@ci.missoula.mt.us
DEREK BROWN	✓	443-3807	DBC@MT.NET
IAN ROMAIN	✓	556-8600	IAN@BLEWEB.COM
LINDSAY DEVICH	✓	556 556-8600	LINDSAY@bcweb.com
JENNIFER REGEL	?	396-6711	jenregel@yahoo.com
MARIA CHESTNUT		721-7315	maria@bcweb.com
GREG SHAVLIK	ASK EL PRESIDENTE	556-8600	greg@bcweb.com
ERIC LIEN	No	(w) 721-7315	eric@bcweb.com
BRIAN HANSON	✓	493-0307	brianh@eeimt.com
JESSE FORTUNE	✓	544-2362	jfortune@eeimt.com

Financial Report SEAMT – 11/01/06



End of Year Summary 2005

Total expenses 2005: \$3,253.04
Itemized: \$82 checks
\$500 IRS registration
\$36 bank fees
\$900 NCSEA dues
\$1,482 NCSEA conference delegate expenses

Total income 2005: \$6,385.00 (all membership dues – approx. 75)

2005 Balance: \$3,131.96

Summary YTD 11/01/06

Expenses 2006 YTD: \$3,051.66
Itemized: \$36 bank fees (annual amount projected for 2006)
\$1260 NCSEA dues
\$1345.66 NCSEA conference delegate expenses
\$410 Spring Festival catered dinner expense

Income 2006 YTD: \$7,488.13 (\$7325 membership dues – approx. 84, \$163.13 JEC)

2006 Balance YTD: \$4,436.47

Current Balance in Bank Account (2005 & 2006 combined): \$7574.43

Tax Report 2005 and 2006

“Tax-exempt organizations that have annual gross receipts not normally in excess of \$25,000 are not required to file the annual information return.” IRS

Janna Moser – Treasurer 2005, 2006